

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
MARCH 24, 2015

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, March 24, 2015, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:04 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by David Bufalini. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden
David Bufalini
Lesia Dobo
Rob Harmotto
Lori McKittrick
Anna Segner arrived at 7:55

Members Absent:

Tony Guy
Daniel Santia
Jeffrey Winkle

Also in attendance were: Dr. Charles M. Reina, Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Robert Kartychak, Douglass Rowe and Jessica Webster, Principals; Sheri Douglass, Director of Transportation; and citizens.

“Good News” reports were presented by Mr. Kartychak from the elementary schools, Mrs. Webster from the Junior High School and Mr. Rowe from the Senior High School. Copies of each report are attached to these minutes.

Mr. Bufalini thanked all for their fine reports.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPEd ITEMS

MOTION #1

By Lesia Dobo, seconded by Rob Harmotto, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the February 24, 2015 business meeting minutes as presented.
2. Recommendation to approve the March 10, 2015 work meeting minutes as presented.

APPROVAL OF GROUPEd ITEMS

MOTION #2

By Lori McKittrick, seconded by Lesia Dobo, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of February 2015, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of February 2015, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of February 2015, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Linda Helms from the B.F. Jones Memorial Library presented the April calendar.

EXECUTIVE SESSION

At 7:16 p.m. Mr. Bufalini announced that an Executive Session would be held to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. The meeting resumed at 7:47 p.m.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Lesia Dobo, Chair

MOTION #3

By Lesia Dobo, seconded by John Bowden, to approve the request of Mr. Katkich and Elizabeth Lehman to consolidate the end-of-year 7th and 8th grade field trips. The trip this year will be May 27, 2015 on the Gateway Clipper through the Emsworth Lock and Dam and a walking tour of Fort Pitt. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #4

By Lesia Dobo, seconded by Lori McKittrick, to approve free school privileges for Tyler Freeman to attend Hopewell High School for the remainder of the 2014-2015 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Athletics by David Bufalini, Co-Chair

APPROVAL OF GROUPED ITEMS

MOTION #5

By David Bufalini, seconded by John Bowden, to approve items 1 through 3, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Payment of winter coaches beyond the regular season.
2. Request of Hopewell Football Boosters to operate the concession stand, spirit shop and conduct a 50/50 raffle at all home Varsity, Jr. Varsity, Freshman and Junior High football games.
3. Request of Hopewell Football Boosters to hold their monthly meeting at Hopewell Junior High School on the second Monday of every month at a location to be determined.

Buildings and Grounds by Lori McKittrick

APPROVAL OF GROUPED ITEMS

MOTION #6

By Lori McKittrick, seconded by Lesia Dobo, to approve items 1 through 8, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request of Robert W. Young Post 38805 Veterans of Foreign Wars to use the Senior High School as a staging area and the Junior High School for their Memorial Day parade and service.
2. Request of the B. F. Jones Memorial Library to use the High School Auditorium for a concert on November 21, 2015.
3. Request of Hopewell Youth Football to host 2015 Viking Day Carnival on Saturday, July 18, 2015 from 11:00 a.m. until 9:00 p.m. in the Margaret Ross Elementary School parking lot.
4. Request by Shannon Shawgo to use the High School football field and soccer field for the 4th Annual Mad Skills Soccer Camp, June 8, 2015 through June 12, 2015 from 8:00 a.m. until 1:00 p.m. This is Shannon's senior project. Proceeds go to the Women's Soccer Boosters.
5. Spring pool schedule.
6. Proposal from Dagostino Electronic Services, Inc. for WLAN add-on upgrade in the amount of \$8,996.60.
7. Develop specifications and advertise for bids, when required, for the following projects:
 - a. Electronic sign at the Junior High School;
 - b. One ton dump truck;
 - c. Renovations to the High School Auditorium;
 - d. Roof repairs at the Bus Garage; and
 - e. Hopewell Elementary cafeteria tables.
8. Request of Hopewell Youth Football to use Gym A at the Junior High School April 21, 2015 through April 25, 2015 for cheer practice and tryouts.

MOTION #7

By Lori McKittrick, seconded by John Bowden, to approve the proposal from C.M. Eichenlaub Co. in the amount of \$30,332.56 for repair of the upper and lower gymnasium bleachers at Hopewell Memorial Junior High School MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Finance and Budget by John Bowden, Chair

APPROVAL OF GROUPED ITEMS

MOTION #8

By John Bowden, seconded by Rob Harmotto, to approve items (1) and (2) and to ratify item (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$362,648.93
2. Cafeteria Fund payments in the amount of \$108,869.73
3. General Fund payments in the amount of \$1,464,046.88

APPROVAL OF GROUPED ITEMS

MOTION #9

By John Bowden, seconded by Lesia Dobo, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. 2015-2016 Pay Schedule, as presented.
2. Advertisement for receipt of bids for supplies and/or equipment for the 2015-2016 school year.
3. Diane Palsa and Janice Mikoloski as deputy tax collectors for Raccoon Township.

MOTION #10

MOTION by John Bowden, seconded by Lori McKittrick, to approve the proposal from Tri-State Equipment Company to replace the boiler in the Junior High School cafeteria at a cost of \$14,282.50. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #11

MOTION by John Bowden, seconded by Lesia Dobo, to table the 2015-2016 Beaver Valley Intermediate Unit general operating budget in the amount of \$2,115,972.00. MOTION carried unanimously by affirmative vote of all Directors in attendance.

Legislative by Lori McKittrick, Co-Chair

MOTION #12

MOTION by Lori McKittrick, seconded by John Bowden, to nominate David Bufalini as the District representative to the Beaver Valley Intermediate Unit Board. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

Personnel by Rob Harmotto, Chair

APPROVAL OF GROUPED ITEMS

MOTION #13

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) through (6) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation for retirement of Sandy Nan, Junior High Secretary, effective June 30, 2015.
2. Resignation for retirement of Patricia DelGreco, Title I teacher at Margaret Ross Elementary School, effective June 5, 2015.
3. Resignation for retirement of Mary Ellen Horniak, Reprographics, effective July 31, 2015.
4. Resignation for retirement of George Varkonda, Junior High School custodian, effective June 5, 2015.
5. Resignation for retirement of Jerry Tagg, Senior High math teacher, effective January 27, 2015.
6. Resignation for retirement of Barbara Nalli, first grade teacher at Margaret Ross Elementary School, effective June 5, 2015.

APPROVAL OF GROUPED ITEMS

MOTION #14

By Rob Harmotto, seconded by Lesia Dobo, to approve items (1) through (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Christy Bailey, breakfast aide and substitute aide/secretary, effective March 6, 2015.
2. Resignation of Adam Thomas, computer technician, effective March 9, 2015.
3. Resignation of Nichole Baker, Varsity Cheerleading Coach, effective the end of the 2014-2015 season.
4. Resignation of Daniel Hardy, bus driver, effective March 31, 2015.

APPROVAL OF GROUPED ITEMS

MOTION #15

By Rob Harmotto, seconded by Lesia Dobo, to approve items (1) through (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Ryan Busch, assistant football coach, effective March 2, 2015.
2. Employment of Keith Humphries, assistant football coach, effective March 25, 2015.
3. Employment of Paul Mann, assistant football coach, effective March 25, 2015.
4. Appointment of Anthony Bufalini as a volunteer assistant Junior High softball coach, effective March 25, 2015.

APPROVAL OF GROUPED ITEMS

MOTION #16

By Rob Harmotto, seconded by John Bowden, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Job description for Assistant Superintendent.
2. Authorization to advertise for Assistant Superintendent

MOTION #17

By Rob Harmotto, seconded by Lesia Dobo, to approve the substitute personnel roster. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Transportation by Mr. Harmotto, Co-Chair

MOTION #18

By Rob Harmotto, seconded by Lori McKittrick, to approve the Memorandum of Understanding to resolve bus driver grievance. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Dr. Reina recognized those individuals retiring, including Sandy Nan, Mary Ellen Horniak, George Varkonda, Jerry Tagg, Barb Nalli and Pat DelGreco. He wished them all well in their retirement.

In the coming days Dr. Reina will schedule a meeting between the Board and student representatives from the Senior High School to discuss issues important to the students.

The District will be hosting ALICE training on May 19 and 20, 2015. A French television station has asked our permission to video the training. The station hopes to use this as a model to develop similar programs. The Board had no objections to this project.

The end of the third quarter is April 2, 2015.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

April 14, 2015 – 7:00 p.m. Work Meeting, Central Administration
April 28, 2015 – 7:00 p.m. Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Lesia Dobo, seconded by Rob Harmotto, that the meeting be adjourned.
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 8:12 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary